

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
September 8, 2016
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor Smith - Present

Mr. McKernan announced that today is the 124th Anniversary of the Pledge of Allegiance.

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:05 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 APPROVE CJAB GRANT APPLICATION. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved CJAB Technical Assistance and Training Grant Application to PCCD in the amount of \$1,440. This money is to be used for a recidivism study.

2.2 ADOPT RESOLUTION 2016-19. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adopted resolution

2016-19 accepting donation from the First Community Foundation Partnership of Pennsylvania made possible by the Muncy Bank & Trust Company Fund in the amount of \$12,500 to be used for the Muncy Resiliency Program.

Fran McJunkin announced this promotes public/private partnerships.

2.3 APPROVE PERSONNEL ACTIONS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the following personnel actions:

DPS - communications - Samantha L. Garlick as full time replacement Telecommunicator I - WOE - pay grade 6 - \$16.42/hour effective 9/12/16.

PCD - Austin J. Daily as full time replacement Temporary Zoning/Subdivision Officer - Pay grade 6 - \$32,001.58/annually effective 9/12/16.

Public Defender - John Rickert as full time replacement Paralegal - Pay grade 6 - \$16.42/hour effective 9/12/16.

RMS - Business Office - reclassification of Jessica R.

DiBartolomeo as full time replacement Clerk III/AP

Weighmaster - Pay grade 4 - \$14.74/hour effective 9/11/16.

RMS - promotion of Heather M. Snyder as full time replacement Clerk III/Weighmaster - Pay grade 4 - \$13.81/hour effective 9/25/16.

2.4 APPROVE TERMINATION AGREEMENT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved termination agreement with Sungard Public Sector Inc.

Controller Rogers explained that this is terminating the portion of the contract for eFinance for the retirement module.

There will be a refund or credit awarded and a savings going forward.

Mr. McKernan recessed the Commissioners' Meeting at 10:11 a.m.

4.0 BOARD OF ASSESSMENT REVISION

4.1 CONVENE BOARD OF ASSESSMENT REVISION. Mr. McKernan convened the Board of Assessment Revision at 10:16 a.m.

4.2 APPROVE REAL ESTATE REFUNDS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the following refunds:

Chad Gray & Jennifer McCarty - \$438.22 for a veteran's exemption.
CFC Muncy Properties - \$3891.85 due to court order from appeal.

4.2 APPROVE REAL ESTATE EXEMPTIONS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the following exonerations:

Parcel 28-203-113 Dan Baylor Truman Run Rd.
Parcel 27-001-518-003 Mary Lewis 3605 Lyc Ck Rd Lt 3.
Parcel 41-352-118.12 CFC Muncy Properties LLC 76 O'Dell Rd.

Mr. Mussare asked about the court appeal process.
Brooke Wright, Chief Assessor explained it. there are not many appeals that go to court. Most are settled first.
Mr. Mirabito said that the Commissioners need to look at taking back the Board of Assessment.
Mr. McKernan said that the Board wishes to be notified of all appeal dates and times.

4.3 ADJOURN BOARD OF ASSESSMENT REVISION. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Board of Assessment Revision at 10:20 a.m.

Mr. McKernan reconvened the Commissioners' Meeting at 10:20 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Rachelle Abbot, Emily Gail and Daryl Kern presented information on the STEP Americorps Program. This is an hours of service program that provides an economic benefit to the community, and is a good training program.

6.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and the following were received:

John Shireman of Jersey Shore commented on the \$2 Million water and sewer improvements near the golf course. There is a lot of development east and south of Williamsport. To the west of Williamsport there is no initiative. He feels that there should be a focus on existing businesses in the community. He also said that there is an issue with the dike certification. Lastly he feels that commissioners should not oppose the proposed business in Muncy [Delta Thermo Energy].

Mr. Mirabito explained the reasons behind the \$2 million investment. The three Commissioners also have concerns regarding the levee.

Mr. McKernan agreed that they all share concerns with the levee.
Mr. Mussare suggested that a I-99 corridor designation would help with opportunities west of the city.

Larry Stout, Montgomery, announced that Mr. Mirabito will be receiving recognition from the PA Library Association for his exemplary service.

Elliot Walker of Williamsport said he still is homeless and needs assistance.

Mr. Mirabito asked to speak with him after the meeting.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, September 13, 2016.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (3-0), adjourned the Commissioners' Meeting at 10:22 a.m.